

Andover Community Access and Media

ACCESS USER AGREEMENT

1. I have read and am thoroughly familiar with the contents of the ACAM operating rules.
2. If the program [producer](#), I will be responsible for the [content](#) of program material to be taped and/or cablecast by me and agree that such program material will not include:
 - a. any obscene or profane material;
 - b. any lottery or lottery information;
 - c. any [advertising](#)
 - d. any direct or indirect solicitation of money, except where exempted under these rules;
 - e. any material which constitutes libel, slander, invasion of privacy or publicity rights, violation of trademark or [copyright](#), or which might violate any local, state or federal law.
3. I acknowledge that the [producer](#) is responsible for obtaining all approvals, clearances, licenses, etc. for the use of those program materials; including, but not limited to, approvals by broadcast stations, networks, sponsors, music licensing organizations, [copyright](#) owners, performer's representatives, persons appearing in the program material and any other approvals that might be necessary in order to cablecast the [program](#) on ACAM.
4. I indemnify and hold ACAM harmless against any claims arising out of any use of the program material that I cablecast or any breach of this Access User Agreement; including, but not limited to, any claims in the nature of libel, slander, invasion of privacy or publicity rights, noncompliance with applicable laws and unauthorized use of [copyrighted material](#).
5. I agree that I shall not represent myself or any other person involved in programming as an employee, representative, or agent of ACAM, unless specifically authorized by ACAM to do so.
6. I understand that I may be liable for the costs of any repair or replacement of [equipment](#) or materials resulting from damage beyond reasonable wear and tear through normal use, misuse, or theft while such equipment or materials are in my possession or control. I understand the penalties that apply if equipment or materials are not returned on time. I also indemnify ACAM against any damage or liability incurred while using the equipment.
7. I shall not use ACAM channels, [equipment](#), or facilities for any financial gain or other commercial purposes. I understand that programming produced with ACAM's equipment or facilities shall be for the benefit of the community.
8. I understand that violation of the terms of this statement is grounds for forfeiture of the right to use ACAM [equipment](#), facilities or channel time.
9. I have been instructed on how the access [equipment](#) I am borrowing is to be safely handled, including the storage and lifting of it in and out of my vehicle and/or dwelling.

Access User (Please print, sign and return with proof of address)		
Print Full Name:		
<i>Full Address: Street, Town & Zip:</i>		
<i>Proof of Address Provided:</i>	<i>Circle One ... ID / Driver's License / Utility Bill / Other: _____</i>	
<i>Email:</i>		
<i>Home Phone:</i>		
<i>Work Phone:</i>		
<i>Cell Phone/other:</i>		
SIGNED (if under 18, must be signed by a parent or legal guardian)		Date:
Staff Use Only		
<i>Circle One to verify ... Access User's address verified by ID / DL / Utility Bill / Other: _____</i>		
Approved by:		Date:

PROGRAM SPONSORS AND PRODUCERS FILL OUT REVERSE SIDE